



***Alice M. Ward Memorial Library Board of Trustees
Minutes
October 6, 2021***

I. Open Meeting:

The 10/06/2021 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 5:30 pm by Nancy Petro.

II. Attendees:

Nancy Petro, Sharon Belleville, Shellie Bresnahan, Gana Carr, Suzanne Phinney, Sharon Ellingwood White and Ronald King

III. Approval of Minutes from Previous Meeting:

A motion was made by Sharon B and seconded by Suzanne to approve the 09/01/21 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

IV. Additions/Deletions to Agenda:

None

V. General Public Comments:

Several compliments have been received from patrons regarding the new paint color and the cleanliness of the library.

VI. Building Maintenance/Concerns:

There is a small Norway Maple growing in the library yard- confirmed by our county forester- letter provided with librarian's report. Sharon will reach out to Chris Masson to inquire as to whether he would have the CTE program remove the tree as it will provide an educational opportunity regarding invasive species. If it is not something he feels appropriate, or that fits in with CTE programming, Sharon will contact someone for pricing on removal.

See Librarian's report for additional information

VII. Budget Review:

The budget was reviewed for the year to date focusing on September expenditures. Shellie noted corrections of typos needed, to remove minus signs on three items making numbers appear to be in the negative that in fact were not. Also noted- a line for the expense code 2214 needs to be added to the budget. Shellie made a motion to accept the budget with the noted corrections. Seconded by Suzanne. Approved by unanimous vote.

VIII. Policy/Bylaw Review:

None

IX. Library Activity:

Sharon is planning to purchase pumpkins that will be provided to patrons/community members to carve and return for lighting in the park on Halloween. See Librarian's report for additional information/activity.

X. Ongoing/Future Goals:

Continued care and improvements to the library building.

XI. Other Business:

A discussion was held regarding monthly trustee meeting time. In the interest of shorter days coming, safer travel and better scheduling for librarian attendance, a motion was made by Suzanne and seconded by Nancy that beginning with the November 2021 trustee meeting the time will be changed to 4:00 pm. After discussion the change was passed by unanimous vote.

Executive Session:

A motion was made per 1 V.S.A. § 313 to enter an executive session for the purpose of discussing staff performance evaluations. The motion was made by Sharon B and seconded by Suzanne. The trustees entered executive session at 6:30 pm. The executive session was ended at 6:50 pm. Discussion held in executive session did not require a vote by the trustees.

XII. Adjournment:

A motion was made by Shellie and seconded by Sharon B. to adjourn the 10/06/2021 AWML Trustees meeting. Meeting adjourned at 6:55 pm.

Next Meeting: The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 4:00 pm on 11/03/2021.