



***Alice M. Ward Memorial Library Board of Trustees
Minutes
May 4, 2022***

I. Open Meeting:

The 05/04/2022 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 4:10 pm by Nancy Petro.

II. Attendees:

Nancy Petro, Sharon Belleville, Gana Carr, Shellie Bresnahan, Sharon Ellingwood White & Ronald King

III. Approval of Minutes from Previous Meeting:

A motion was made by Shellie and seconded by Sharon to approve 04/06/2022 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

IV. Additions/Deletions to Agenda:

None

V. General Public Comments:

None

VI. Building Maintenance/Concerns:

Revisited the need for a door for the office for bot privacy and security reasons. Gana has some period appropriate doors at her house. She will look at the doors and give measurements to Sharon E. so that she can talk to Mr. Reid regarding modification if needed and installation of a door.

Building Trades (CTE) students have been very helpful, completing several small jobs.

A local gentleman has offered a solution to the low handrail going upstairs to the historical society and volunteered to do the work.

Awaiting a start date for the carpet replacement.

See Librarian's report for additional information

VII. Budget Review:

The financial report from the town clerk was reviewed. All looks good – fuel is at 70% for the year, but the heating season is essentially over until fall. Will monitor fuel prices and needs.

VIII. Policy/Bylaw Review:

Sharon E. provided the trustees with sample policies from several libraries regarding the use of the building. Trustees will review and an outline for a new or revised policy will be worked on at the June meeting.

IX. Library Activity:

See Librarian's report for information.

Discussed Sugar on Snow activities. Book sale planned. Investigating the possibility of live music.

X. Ongoing/Future Goals:

Continued improvements to the building. Continued access and provision of services to all community members.

XI. Other Business:

None

No business was conducted at the meeting requiring trustee voting.

XII. Adjournment:

A motion was made by Shellie to adjourn the 05/04/2022 AWML Trustees meeting and seconded by Nancy. Passed unanimously. Meeting adjourned at 5:05 pm.

Next Meeting: The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 4:00 pm on 06/01/2022.