

***Alice M. Ward Memorial Library Board of
Trustees Minutes August 7, 2019***

I. Open Meeting:

The 08/07/19 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 5:30 pm by Sharon B.

II. Attendees:

Nancy Petro, Sharon Belleville, Gana Carr, Shellie Bresnahan,
Sharon White

III. Approval of Minutes from Previous Meeting:

A motion was made by Shellie and seconded by Nancy to approve the 07/03/19 AWML

Trustee meeting minutes. Minutes were approved by a unanimous vote.

IV. Additions/Deletions to Agenda:

Non
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V. General Public Comments:

Non
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VI. Building Maintenance/Concerns:

Restored windows reinstalled and more take out for repairs and restoration. Requested a plan and quote for replacement/repair of front door and side lights as well as side door repair or replacement from Sally for possible project after window restoration is completed.

Exterior painting is progressing nicely.

Sharon B checking in with electrician about returning to work continue lighting upgrades and Sharon W checking in with Chris Mailloux regarding the park side “dummy” door.

VII. Budget Review:

Budget review: budget accounting appears to be in order. Interlibrary loan costs well above last year- many books being requested by our patrons as well as many libraries requesting books from AWML. Overall budget is in line with time of year/expenditures. Shellie made a motion to accept the budget report as it stands, seconded by Gana. Unanimously approved.

A donation was received in memory of Virginia Carr. Book sale went well. Money made there will be used to purchase AWML bookmarks/magnets.

VIII. Policy/Bylaw Review:

None this month. Sharon W. will take some time to as she can to review library policies and will bring them to the trustees for review and revision as she becomes familiar with the day to day operations and needs of the library.

IX. Library Activity:

Book sale during Sugar on Snow and Community Flea Market did well. Paint and sip postponed due to conflict with a similar CRAG event in town. See Librarian's report for additional information.

X. Ongoing/Future Goals:

Focus on increasing teen usage of the library. Sharon considering avenues to achieve this, such as a teen & parent paint night. Downton Abbey activity- September “Border Books”- an idea in planning stages. Refresh and infuse new life into “Go Ask Alice” book club. Survey forthcoming to gather information on patron preferences and ideas.

XI. Other Business:

Sharon W. has been in close contact with the VT Dept. of Libraries and has received much information for a new library director. She is on a wait list for a conference in the fall in Burlington.

The Printer/copier/fax is limping along. It is the most used piece of equipment in the library. Sharon W. will get an estimate on a replacement as continuing repairs would not be funds best spent on this type of equipment.

Computer clean up and updates have been ongoing resulting in improved performance for our public use terminals.

XII. Adjournment:

A motion was made by Shellie and seconded by Sharon B to adjourn the 08/07/19 AWML Trustees meeting. Meeting adjourned at 6:35 pm.

Next Meeting: The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 5:30 pm on 9/4/19.