



***Alice M. Ward Memorial Library Board of Trustees
Minutes
July 6, 2022***

I. Open Meeting:

The 07/06/2022 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 4:04 pm by Nancy Petro.

II. Attendees:

Nancy Petro, Sharon Belleville, Gana Carr, Shellie Bresnahan, Sharon Ellingwood White, Ron King.
(absent: Kathy Smith)

III. Approval of Minutes from Previous Meeting:

A motion was made by Shellie and seconded by Gana to approve 06/01/2022 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

IV. Additions/Deletions to Agenda:

None

V. General Public Comments:

Front sidewalk is in poor condition- concrete is crumbling and uneven. Rec Park track paving was completed- we did not make the connection to try to piggyback on that project to save on costs. Discussed the options for walkway replacement. To be continued.

VI. Building Maintenance/Concerns:

Security cameras have been installed and are functioning. Local law enforcement officer came in to review and gave suggestions regarding the way the cameras are pointed/view. Trustees given a demo of the system. Agree with recommendation. Sharon will talk to installer about possibly repositioning one of the cameras.

Carpet replacement will be done in September.

Water bottle fill station has been installed.

Slow draining sink repaired. Plumber found art paintbrushes in the drain.

Repairs to air-conditioner unit- thermostat. New pump for unit ordered. Dehumidifier ordered.

See librarian's report for more information.

VII. Budget Review:

Budget reviewed. Screen door repair will be debited from Preservation Trust grant funds. Budget on target. Motion made by Shellie and seconded by Gana to accept the budget report. Approved unanimously.

VIII. Policy/Bylaw Review:

Reviewed and edited a policy for the use of security cameras. The policy with edits was approved and signed by trustees. Building use policy review and discussion tabled until next month as security camera policy needed immediate review.

IX. Library Activity:

The band that had been hired to play during Sugar on Snow notified the library director that they are unable to come. Sharon will investigate other band possibilities for that date.

See Librarian's report for additional information.

X. Ongoing/Future Goals:

No discussion

XI. Other Business:

No discussion

XII. Adjournment:

A motion was made by Nancy and seconded by Shellie to adjourn the 07/06/22 AWML Trustees meeting. Meeting adjourned at 1725.

Next Meeting: The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 4:00 pm on 08/03/22 .