



***Alice M. Ward Memorial Library Board of Trustees
Minutes
February 6, 2019***

I. Open Meeting:

The 02/06/19 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 5:30 pm by Katie.

II. Attendees:

Katie Sawicki, Nancy Petro, Nancy Renaudette Sharon Belleville, Gana Carr, Shellie Bresnahan, Craig Varley

III. Approval of Minutes from Previous Meeting:

A motion was made by Shellie and seconded by Gana to approve the 01/02/19 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

IV. Additions/Deletions to Agenda:

None

V. General Public Comments:

None

VI. Building Maintenance/Concerns:

Estimate for exterior painting was reviewed and discussed. There are some points that Craig will clarify with the painter. Trustees tabled voting on acceptance of the estimate until next meeting. A discussion was held regarding stain colors for the front porch.

Chris Mailloux is putting the final touches on the exterior “dummy” door that will replace the blocked door on the park side of the library. Will be installed soon.

Sharon has contacted another carpenter to request quotes on the stair rail to the second floor and repairs to the front entry door/sidelight and restroom door.

A discussion was again held regarding the ends of the front porch where water and snow come down and create ice build-up creating difficult walking conditions. Gutters are not favored by the Preservation Trust. Craig will reach out to the Preservation Trust to inquire if they have suggestions for mechanisms to redirect the water flow from the roof away from the ramp and stairs.

Also discussed was what might be done to improve the sidewalk to the front entrance. Clearing ice and snow is difficult and use of salt has disintegrated much of the top of the concrete resulting in pitting and small holes. The sidewalk will be revisited when current projects are complete and better weather arrives.

VII. Budget Review:

Final 2019 budget proposal and 2018 library report were submitted to the town clerk last month.

January revenues and spending were reviewed.

\$7000 was received from the Preservation Trust to pay the next installment for window renovations.

Craig explained that a large payment to the Junior Library Guild was for membership, not a one-time book order. This membership includes books that are received by the library throughout the year. (Craig discussed not renewing this membership next time, but rather choosing and purchasing our own junior books as circulation of some of the selections received has not been exuberant).

VIII. Policy/Bylaw Review:

No review this month. Craig will bring a policy for review in April.

IX. Library Activity:

See Librarian's report for additional information.

X. Ongoing/Future Goals:

Continued work on renovations and repairs.

Adult programs: Adult programs have not been as well attended as we would like. Craig continues to look for programs that will bring more participants. Upcoming are a paint and sip evening and a basket making class. Suggestions for adult programs from community members are welcome.

XI. Other Business:

There will be no trustee meeting in March. Town Meeting will occur Monday, March 4, 2019.

XII. Adjournment:

A motion was made by Katie to adjourn the 02/06/19 AWML Trustees meeting. Meeting adjourned at 6:30 pm.

Next Meeting: The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 5:30 pm on 04/03/19.