



***Alice M. Ward Memorial Library Board of Trustees
Minutes
January 3, 2024***

I. Open Meeting:

The 01/03/2024 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 4:00 pm by Nancy Petro.

II. Attendees:

Nancy Petro, Sharon Belleville, Gana Carr, Shellie Bresnahan, Kathy Smith, Cindy Smythe, and Ron King.

III. Approval of Minutes from Previous Meeting:

A motion was made by Shellie and seconded by Gana to approve 12/06/2023 AWML Trustee meeting minutes. The minutes were approved by a unanimous vote.

IV. Additions/Deletions to Agenda:

None

V. General Public Comments:

None

VI. Building Maintenance/Concerns:

Book shelves/stacks: Ron is working on moving the books and will continue over the next few weeks. This is so that the last of the smaller shelves can be replaced with the larger shelves obtained from the Dennis Joos library in West Stewartstown, NH.

Cindy has been in contact with Tallmage plumbing. They will be replacing the old, large water heater with a new smaller water heater. The cost will be \$1400. The newer small tank should be more energy efficient and save on the electricity bill.

Still waiting on the electrician to address the electrical items in the cellar.

Gana to talk to a contractor regarding the bathroom.

VII. Budget Review:

The final numbers for 2023 reviewed and finalized. The proposed budget for 2024 reviewed. Revisions were made to a couple of items. Shellie made a motion to approve the 2024 budget for submission to be included in the town report. Sharon seconded. Approved by unanimous vote.

VIII. Policy/Bylaw Review:

Cindy reorganized the policy manual and created a new table of contents. Trustees now have a review sheet in the front of the manual to sign indicating annual review and review of any changes to policy changes. Trustees reviewed manual and signed the review form.

IX. Library Activity:

SASH is going to be hosting a felted bag activity.
See Librarian's report for additional information.

X. Ongoing/Future Goals:

At next meeting discuss plans for the April eclipse.

XI. Other Business:

REDI Grant- more funding has been designated to the REDI Grant. A letter of support will be requested from the selectboard to indicate support for the library. If received the funds would be put toward architect cost.

Executive Session:

The trustees entered executive session at 5:20 pm for the purpose of completing an employee performance evaluation. Executive Session ended at 5:45 pm.

XII. Adjournment:

Meeting adjourned at 5:50 pm.

Next Meeting: The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 4:00 pm on 02/07/2024 .