



***Alice M. Ward Memorial Library Board of Trustees  
Minutes  
April 7, 2021***

**I. Open Meeting:**

The 4/7/21 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 4:37 pm by Sharon Ellingwood-White.

**II. Attendees:**

Kate Larose, Sharon Belleville, Gana Carr, Shellie Bresnahan, Sharon Ellingwood-White, Ronald King

**III. Approval of Minutes from Previous Meeting:**

A motion was made by Shellie and seconded by Gana to approve the 02/03/21 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

**IV. Additions/Deletions to Agenda:**

None

**V. General Public Comments:**

None

**VI. Building Maintenance/Concerns:**

Sharon will reach out to Whee Paint regarding punch list/touch up paint.

Waiting on quote for HVAC- Preservation Grant Trust money to be used.

Possible funds from ARPA- if received discussed use for sidewalk replacement. Front walk is in poor condition. Sharon to obtain information and quotes.

Shellie discussed interior paint and floor upgrades. Sharon will seek paint quotes- needs to be done prior to floors.

**VII. Budget Review:**

Internet budget at 57% - due to change to Netafy installation. Funds will be used from a grant to cover that.

\$1500 grant for tech. Using part (\$400) to purchase better equipment for WiFi in the park.

Income sheet from town reflects the carry-over of grant and donation monies.

Gana made motion to accept the budget, Sharon B seconded. Approved unanimously.

**VIII. Policy/Bylaw Review:**

Reopening- Sharon attended a VT Libraries meeting- we are currently taking the steps necessary to move toward reopening. Look to CDC recommendations for guidance as the state reopens.

Sharon discussed reopening the evening/Saturday hours. Staff is set to work. Try a couple of hours and expand as appropriate.

**IX. Library Activity:**

The library continues providing resources to the community in diverse and creative ways (saving newspapers for a patron, assisting patrons with info about vaccine clinics, sharing information about other community resources and how to access them).

See Librarian's report for additional information.

**X. Ongoing/Future Goals:**

Planning book sale for Sugar on Snow.

**XI. Other Business:**

Kate Larose was welcomed as a Trustee.

Donations received from Lemington, Bangor Savings, and from a patron (for copying services).

The library will be the pick-up location for Green Up Day trash bags. Community members can pick up trash bags from the library porch to participate in Green Up Day roadside trash collection.

Book club attendance decreased with better weather. Sharon W. considering pausing for June/July/Aug.

Full year subscription for Zoom purchased. Less per month than paying monthly. Used for book club, meetings, continuing education, etc.

New computer needed at circulation desk. Computer is older, not well suited to run software/programs used for circulation/inventory/etc. Sharon W. researching computers that will fulfill needs.

Much assistance has been provided to community members in getting information about, and scheduling appointments for Covid vaccine. The library director was instrumental in getting mobile vaccines scheduled to visit local communities providing convenient access to community members.

Arbor day- Sharon W. reaching out to CTE program at school regarding donation of sugar maple seedlings as a possible project for students.

Trustees with nominate/approve officers at the May 2021 Trustee Meeting.

\*See the Librarian's Report for more information on activities and happenings.

## **XII. Adjournment:**

A motion was made by Shellie to adjourn the 04/07/21 Trustee meeting and seconded by Gana. Meeting adjourned at 5:56 pm.

**Next Meeting:** The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 5:30 pm on 05/05/21.