



***Alice M. Ward Memorial Library Board of Trustees
Minutes
May 1, 2019***

I. Open Meeting:

The 05/01/19 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 5:31 pm by Katie.

II. Attendees:

Katie Sawicki, Nancy Petro, Sharon Belleville, Gana Carr, Shellie Bresnahan, Craig Varley

III. Approval of Minutes from Previous Meeting:

A motion was made by Sharon and seconded by Nancy to approve the 04/03/19 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

IV. Additions/Deletions to Agenda:

None

V. General Public Comments:

None

VI. Building Maintenance/Concerns:

The painter has visited a couple of times to do walk arounds/evaluations.

The Preservation Trust has seeking information to assure that the painting would be done to their specifications. Craig has provided answers to their queries.

Craig presented a PO for the trustees to sign so that a check can be issued to the painter as a deposit.

Color swatches were reviewed and the color "Acorn Squash" (PPG 1212-6) was decided upon. For the porch decking the painter is going to use a deck stain to match the shutter color. He will also match the blue color on the upper porch.

Sharon did reach out to the electrician. He stated he has the ceiling light previously selected by Craig and the trustees in his shop and he will try to get by and see Craig and look at the porch lighting.

The sidewalk concrete at the bottom of the ramp has turned to powder from salt use. Craig will reach out to WD Dorman about replacing that section and to inquire as to what can be used for ice melt that may not be so harsh to the concrete. Sharon will reach out to Chris Mailloux to inquire about a way to redirect the roof melt as ice really accumulates at the base of the ramp.

VII. Budget Review:

Budget report not received from the town before the meeting.

Email was received from the town recently that the town was levied a fine regarding a past tax issue.

Discussed the possibility of needing to reallocate budget dollars to manage the library portion of that fine.

Will discuss further after we have received reports and know the actual impact.

VIII. Policy/Bylaw Review:

Reviewed a policy for Collection Development and Maintenance. Corrections/revisions were suggested.

Craig will bring the updated policy to the next meeting for final review and vote.

IX. Library Activity:

See Librarian's report for additional information.

X. Ongoing/Future Goals:

Librarian recruitment

XI. Other Business:

Craig and his family will be relocating in July. Librarian requirements and recruitment were discussed. Ads will be placed in the paper as well as notices on the website and FaceBook page.

XII. Adjournment:

A motion was made by Shellie and seconded by Nancy to adjourn the 05/01/19 AWML Trustees meeting. Meeting adjourned at 6:40 pm.

Next Meeting: The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 5:30 pm on 6/5/19.