



**Alice M. Ward Memorial Library Board of Trustees**  
**Minutes**  
**June 1, 2022**

**I. Open Meeting:**

The 06/01/2022 AWMML Trustee meeting was opened at 4:03 pm by Nancy Petro

**II. Attendees:**

Nancy Petro, Shellie Bresnahan, Gana Carr, Kathy Smith, Sharon Belleville, Sharon Ellingwood White, Ron King

**III. Approval of Minutes from Previous Meeting:**

A motion was made by Shellie and seconded by Gana to approve the minutes of the May trustee meeting. Approved unanimously.

**IV. Additions/Deletions to Agenda:**

None

**V. General Public Comments:**

None

**VI. Building Maintenance/Concerns:**

A quote from Zizza Lock & Security was reviewed for the installation of a security camera system. Discussion was held and it was decided to add another camera to the system. Nancy made a motion to approve the quote with the addition of an additional camera with the cost to be paid from grant and donation funds. Seconded by Sharon B. Approved unanimously.

Colebrook Carpet called- need to pick carpet. Install date of early July. Sharon E. will call and inquire if the install can be done in September when the library is not so busy. If they are unable to accommodate a September install the library will manage working with July installation.

Norman Flanagan was in to discuss work to be done including installation of the water bottle refill station, water heater replacement and a slowly draining sink. He will provide a quote to complete all the work. (Note: \$150 of the cost of the water bottle refill station will be reimbursed by Green Up Vermont).

The carpenter who has volunteered to modify the stair railing to the upstairs has agreed to do that work in the fall when the library is less busy. He will be pricing materials and providing information to Sharon E. prior to then.

Sharon E. reached out to Chris Masson regarding the removal of the tree out front identified as an invasive species by a forester last year. He stated it will be removed soon.

See Librarian's Report for further information.

**VII. Budget Review:**

Budget reviewed- within expected range aside from fuel which is above 80% of budget. Fuel purchases are finished until the fall. Will monitor at that time.

**VIII. Policy/Bylaw Review:**

Discussed building use after review of policies from some other libraries. Sharon E. will write up a draft policy based on samples and suggestions for next meeting.

**IX. Library Activity:**

See Librarian's Report

**X. Ongoing/Future Goals:**

Continued upkeep and improvements to the building.

**XI. Other Business:**

None

**XII. Adjournment:**

Meeting adjourned at 5 :10 pm

Next meeting: The next regular meeting of the AWML Trustees will occur at 4:00 pm on 07/06/2022