



***Alice M. Ward Memorial Library Board of Trustees  
Minutes  
December 5, 2018***

**I. Open Meeting:**

The 12/05/18 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 5:30 pm by Chairman Katie Sawicki.

**II. Attendees:**

Katie Sawicki, Nancy Petro, Sharon Belleville, Gana Carr, Shellie Bresnahan, Craig Varley

**III. Approval of Minutes from Previous Meeting:**

A motion was made by Shellie and seconded by Gana to approve the 11/06/18 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

**IV. Additions/Deletions to Agenda:**

None

**V. General Public Comments:**

None

**VI. Building Maintenance/Concerns:**

Sharon spoke to the electrician. He has received the sample light to try in the conference table area. He will contact Chris Mailloux regarding how the rafters/strapping run in the front porch roof so that he knows what kind of lights/wiring to look at for the ramp and stair ends of the porch.

Sharon spoke to Woody Crawford regarding painting. He said someone had come out to do a walk around of the building.

**VII. Budget Review:**

Sharon shared the section of the 2017 VT Public Libraries Statistics report for libraries in the <1000 served range to see what similarly sized libraries budget for collections and other categories. There was no consistent range to the spending.

Received donation from Tillotson Foundation that will be included in the 2019 budget.

Budget format/categories discussed. Format of report provided to the trustees by the town clerk is not like the format of other town departments/boards. There is confusion as to why. It may be that past trustees set the format of the budget. Current trustees understanding has been that the categories/format are not allowed to be changed. Changing to a clearer format would make for a more understandable budget for the trustees to work with and the public to review. Trustees will research.

**VIII. Policy/Bylaw Review:**

3D printer policy was reviewed and changes (previously approved) were verified. Policy approved as now written and signed by trustees.

**IX. Library Activity:**

See Librarian's report

**X. Ongoing/Future Goals:**

None discussed.

**XI. Other Business:**

Parking/traffic flow discussed. Craig proposed a plan that includes parking only on one side of the street (library side) and a handicapped spot near the ramp. As this has been discussed by the Selectboard, and this is a town matter, we will request to be added to the 12/18/18 Selectboard meeting agenda to discuss the status of discussions around Fletcher Park parking and traffic flow.

**XII. Adjournment:**

A motion was made by Shellie to adjourn the 12/5/18 AWML Trustees meeting and seconded by Sharon. Meeting adjourned at 7:00 pm.

**Next Meeting:** The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 5:30 pm on Jan. 2, 2019.