



Alice M. Ward Memorial Library Board of Trustees
Minutes
October 1, 2018

I. Open Meeting:

The 10/01/2018 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 5:30 pm by Chairman Katie Sawicki.

II. Attendees:

Katie Sawicki, Nancy Petro, Gana Carr, Shellie Bresnahan, Nancy Renaudette

III. Approval of Minutes from Previous Meeting:

A motion was made by Shellie and seconded by Gana to approve the 10/01/18 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

IV. Additions/Deletions to Agenda:

None

V. General Public Comments:

Jonah Cote, Canaan Resident and CMHS student presented his vision for the renovation of the Carriage House for use as a Community Center. Ideas he presented included remodeling the inside of the carriage house and making it a space that would be usable for all ages for multiple purposes. What would bring people in? Board games area, homework space, use of cubicles instead of walls (on rollers?). Open time- no set activities. Things to consider: Who will supervise? What will the hours be? Insurance? If the cost of renovation is \$200,000 where does the money come from? Non-profit grants? Heart and Soul will explore grants further. Also to be considered- Historical Society.

VI. Building Maintenance/Concerns:

Noted that the internal "pane dividers" are not painted white. Craig to check with Sally on why.

Discussed lighting (Rodney Smith). Craig to contact for update. (Sharon saw Rodney and inquired. He stated that he has inquired and is awaiting information back on the fixtures we chose as to whether he can install one where current light fixtures are and then wire additional locations to that light or if he would have to run separate wiring to each location- more complicated).

Update on "dummy door". Sharon spoke to Chris Mailloux. He has the door built and will install soon when he has a day that is not good weather for roofing.

VII. Budget Review:

Have Craig bring copies of invoices for the month to the meeting for discussion and review and use working on budget.

Large increase in electric bill previous month to current month. Need to see bills to compare meter reading and contact VT Electric Coop to inquire (meter reread? Billing error- not non-profit rate?).

List book purchases by categories to evaluate/review purchasing distribution

Budget item lines reviewed. Will evaluate in depth at next meeting when Craig is present to help with details.

VIII. Policy/Bylaw Review:

3-D printer policy reviewed and discussed. Changes to be made. Review changes at next meeting and hold vote for approval.

Library Activity:

See Librarian's report

IX. Ongoing/Future Goals:

None

X. Other Business:

A motion was made by Nancy and seconded by Gana to post "NO SMOKING" signs. Unanimously approved. Craig to post "NO SMOKING" signs.

A survey was received from the trustees at Solomon Wright Public Library in Pownal, VT. Trustees responded to the survey.

XI. Adjournment:

A motion was made by Nancy P. to adjourn the 10/01/18 AWML Trustees meeting and seconded by Katie. Meeting adjourned at 6:50 pm.

Next Meeting: The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 5:30 pm on 11/06/18