



***Alice M. Ward Memorial Library Board of Trustees
Minutes
September 4, 2018***

I. Open Meeting:

The 09/04/18 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 5:30 pm by Chairman Katie Sawicki.

II. Attendees:

Katie Sawicki, Nancy Petro, Sharon Belleville, Gana Carr, Shellie Bresnahan, Craig Varley

III. Approval of Minutes from Previous Meeting:

A motion was made by Shellie and seconded by Jana to approve the 08/07/18 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

IV. Additions/Deletions to Agenda:

None

V. General Public Comments:

None

VI. Building Maintenance/Concerns:

Requests made to Tony Day and Dan Johnson for recommendations and estimates for the banister to the second floor. No response yet.

Window restoration ongoing. Second group restored hopefully being installed this week and another group removed.

Aside from original email response to a request for exterior painting estimate no further contact with Robert Morgan. Craig will reach out.

Chris Mailloux still is to return to seal doorway on park side of building and put a “dummy door” there to preserve the historical integrity of the building. Sharon will reach out to see if he has an idea on when this is to happen.

Time to call and schedule a furnace inspection and cleaning. Craig will call Tallmadge to request Norman Flanagan as he installed the furnace.

VII. Budget Review:

Year to date budget report was reviewed. Per review of total expenditures to date library records match town printout.

There were some discrepancies in amount "by category". Craig has requested reallocation to proper categories as some invoices were improperly directed. Most corrections show on current YTD printout. There are a couple that still need to be changed to proper category.

To date \$7000 of the VT Preservation Grant has been used. The \$20,000 grant from the Neil and Louise Tillotson Fund for renovation and restoration has been fully used.

Budget review will continue monthly for the remainder of the year as we begin the budget process for 2019.

VIII. Policy/Bylaw Review:

None- Craig will look at the 3D printer policy for a potential need for revision. If it has a clear statement that the 3D printer will not be used for printing of weapons he will select another policy for review. If there is no clear statement prohibiting printing of weapons it will be revised to state this clearly.

IX. Library Activity:

See Librarian's report

X. Ongoing/Future Goals:

Repairs/restorations ongoing.

Jonah Cote will be asked if he might be willing to come present his ideas regarding future use of the Carriage House (previously presented at a Heart and Soul meeting) at a trustee meeting.

XI. Other Business:

A discussion was held about the "Little Library" that a Canaan resident has put in their yard. Trustees discussed offering books for her to use in her little library prior to placing in a book sale.

XII. Adjournment:

A motion was made by Nancy P. to adjourn the 09/05/18 AWML Trustees meeting and seconded by Shellie. Meeting adjourned at 6:45 pm.

Next Meeting: The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 5:30 pm on 10/02/18