



**Alice M. Ward Memorial Library Board of Trustees**  
**Minutes**  
**September 7, 2022**

**I. Open Meeting:**

The 09/07/2022 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 4:05 pm by Nancy Petro.

**II. Attendees:**

Nancy Petro, Sharon Belleville, Shellie Bresnahan, Kathy Smith, Jana Carr, Sharon Ellingwood White

**III. Approval of Minutes from Previous Meeting:**

A motion was made by Nancy and seconded by Sharon to approve 08/03/2022 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

**IV. Additions/Deletions to Agenda:**

None

**V. General Public Comments:**

Dennis Fuller (Canaan Historical Society) noted that the boring beetles in the carriage house are active again, fine sawdust present on surfaces. Presidential Pest Control visited previously and said to call them when the beetles became active again. Sharon W. will contact them.

**VI. Building Maintenance/Concerns:**

See the Librarian's report for additional information.

Carpet installation next week. Library closed. School building trades will assist by moving shelves out of sections for carpet work and replacing them after the carpet is down.

There is a new wooden door on the office, replacing a curtain. The door offers privacy and more security as it can be locked.

The dehumidifier did not get installed when AC unit work was completed. Will be installed soon.

Sign has been built, installation date not yet scheduled. Dig Safe was notified and came to verify placement ok.

**VII. Budget Review:**

Budget reviewed and is on target. A motion was made by Shellie and seconded by Nancy to approve the budget report as it stands. Approved unanimously.

**VIII. Policy/Bylaw Review:**

No documents ready to review- Sharon working on Building Use Policy

**IX. Library Activity:**

See Librarian's report for information.

**X. Ongoing/Future Goals:****XI. Other Business:**

Town Selectboard recently voted to make Park St. one way. One way and do not enter signs were installed on the street today. Additionally, a no parking sign was installed on the right side of the road. The selectboard meeting minutes state "The selectboard would like two 'One-Way street signs and one DO NOT ENTER sign and one or two No Parking signs ordered." Regarding the vote the minutes state "Motion was made by Mark and seconded by Al to turn Park Street into a One-Way Street. Motion unanimously carried in the affirmative." Per the minutes no vote was held to make one side no parking. The no parking signs on the right-side affect patrons who park in front of the library for Wi-Fi access and cut already limited parking for the library in half.

Playgroup is no longer funded. Sharon W. has had discussions with NEKCA who is looking for funding. Additionally a new playgroup leader will be needed. Sharon has been communication with Jen Lawcewicz CMS regarding the program and possible recommendations for a leader.

Phoebe from the NH Charitable Foundation is interested in visiting the library and talking with Sharon. The positive stories recently about the library, and specifically Sharon and her assistance with travelers who are having difficulty with ArriveCan have piqued her interest as the foundation is community focused and interested in new/creative ways to benefit the community.

**XII. Adjournment:**

A motion was made by Kathy and seconded by Sharon to adjourn the 09/07/22 AWML Trustees meeting. The meeting adjourned at 5:40 pm.

**Next Meeting:** The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 4:00 pm on 10/5/22.