

Alice M. Ward Memorial Library Board of Trustees
Minutes
October 2, 2017

I. Call to Order:

The 10/02/17 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 5:30 pm by Chairman Sue Gosselin.

II. Attendees:

Sue Gosselin, Nancy Renaudette, Gana Carr, Nancy Petro, Katie Sawicki, Sharon Belleville, Craig Varley

III. Approval of Minutes from Previous Meeting:

A motion was made by Sue and seconded by Gana to approve the 10/02/17 AWML Trustee meeting minutes with a correction to include Katie Sawicki in attendees. Minutes were approved with correction by a unanimous vote.

IV. Additions/Deletions to Agenda:

The Agenda will be amended to include General Public Comments as a regular item. A motion was made by Sue and seconded by Nancy R. to add the agenda item to future agendas. The motion was approved unanimously.

V. Building Maintenance/Concerns:

Rodney has been working on the electrical updates. Trench was dug for running lines. Will finish with VT Electric Coop this week. There is now one breaker box, unused stuff has been removed and everything checked and up to code.

A request for estimate was made for restoring or replacing exterior doors as they are in bad shape, especially the front door. It was also suggested to remove the outer storm door as the interior door is not left open making this extra door unnecessary. Also need to have estimate to repair the stair railing going upstairs as it is not sturdy and is too low.

No update regarding the window restoration. Craig will request an update.

VI. Budget Review:

To better identify and make our budget process clearer to the trustees and to the community a discussion was held regarding adding a category for Reserve Funds so that carryover funds from grants and capital are separate and evident.

Discussed having books as a separate category from the Library Operations category as it is the biggest expenditure for the library.

VII. Policy/Bylaw Review:

No review at this meeting.

VIII. Library Activity:

See Librarian Report

IX. Ongoing/Future Goals:

No discussion

X. Other Business:

The 2017 Annual Trustees and Friends Conference will be on 11/04/17 this year at Champlain College in Burlington. Trustees must decide by 10/16/17 if they wish to go so that registration can be completed and paid.

There was a discussion about possibly cosponsoring a community movie event with Canaan Heart and Soul. The library's movie copyright license is only for movies shown inside the library and has very specific terms. Craig is going to research the possibility of umbrella coverage to show a movie outdoors.

Craig is going to reach out to J. Burke to see if she will once again help with the library scarecrow for the town scarecrow event.

XI. Adjournment:

A motion was made by Sharon to adjourn the 10/02/17 AWML Trustees meeting. Meeting adjourned at 6:30 pm.

Next Meeting: The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 5:30 pm on 11/06/17