



***Alice M. Ward Memorial Library Board of Trustees  
Minutes  
July 10, 2018***

**I. Open Meeting:**

The 07/10/18 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 5:30 pm by Katie Sawicki.

**II. Attendees:**

Nancy Renaudette, Georgiana Carr, Nancy Petro, Katie Sawicki, Craig Varley, Shellie Bresnahan

**III. Approval of Minutes from Previous Meeting:**

A motion was made by Katie and seconded by Nancy P. to approve the 06/05/18 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

**IV. Additions/Deletions to Agenda:**

None

**V. General Public Comments:**

None

**VI. Building Maintenance/Concerns:**

Discussion of rail for stairs going to 2<sup>nd</sup> floor. One quote from R. Saari received. Continuing to request more quotes and discussing other options (perhaps removing existing rail and adding a standard hand rail to the existing wall).

Craig has received lighting catalogs from the electrician and is looking at options to replace and add overhead lights.

**VII. Budget Review:**

Craig has received the year to date budget report from the town clerk and is in the process of itemized comparison to his records. Will report at next month's meeting.

**VIII. Policy/Bylaw Review:**

Trustee bylaws draft was reviewed. Will vote to officially pass the final copy and sign at August meeting.

**IX. Library Activity:**

See Librarian's report.

Staff is weeding books. Craig would like to add more adult fiction, and possibly add an additional book shelf.

**X. Ongoing/Future Goals:**

Discussing carriage house possibilities.

**XI. Other Business:**

Katie will bring up bamboo eradication on slope from library to the Rec Park with the Selectboard as we have not heard anything more from them on this matter.

Next week is warrant week. Nancy P. and Katie will be available to sign.

Shellie Bresnahan has agreed to join as a trustee. Sharon B. will notify Noreen to place on the agenda for the next Selectboard meeting so that she can be appointed, and paperwork readied for her to sign. A trustee binder will be assembled for her.

At next meeting nomination and vote for officers will occur. This has not happened previously as we have waited to be back at "full capacity"

**XII. Adjournment:**

A motion was made by Katie to adjourn the 07/10/18 AWML Trustees meeting and seconded by Nancy R. Meeting adjourned at 6:38 pm.

**Next Meeting:** The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 5:30 pm on 08/07/18.