

ALICE M. WARD MEMORIAL LIBRARY BOARD OF TRUSTEE

MEETING MINUTES **DATED 11/02/2015**

1. **CALL TO ORDER**

Meeting was called to order by Sharon at 6:03 pm.

ATTENDING

Trustee's present were Sharon Belleville, Suzanne Phinney, Sue Gosselin, Craig Varley, Nancy Renaudette.

APPROVAL OF MINUTES FROM LAST MEETING

2. Minutes were approved by Sharon, and seconded by Suzanne.

ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

BUILDING MAINTENANCE/CONCERNS

The roof repair has started. Chris Mailloux has had to deal with some roof rot. He has given us a added estimate of around \$4000.00. Craig is waiting on results from the Vermont Community Foundation on the Grant, Small and Inspiring, to help cover the cost.

BUDGET REVIEW

3. The Trustee's met with Noreen at the Town Office. We have set dates of November 16th and 30th to review and update out budget for 2016.

POLICY/BYLAW REVIEW

Craig will be writing a policy regarding the 3-D Printer. The Trustee's were given the Alice M. Ward Memorial Library Privacy Policy to read. This policy will be reviewed at our December meeting..

LIBRARY ACTIVITY (LIBRARIAN'S REPORT)

November activities were written and submitted by Craig.

Craig please attach to the November minutes. Thank You.

ONGOING FUTURE GOALS

4. It was motioned by Susan to eliminate this section on the report, all were in favor. It was seconded by Suzanne.

OTHER BUSINESS

Sharon has asked for estimates from several concrete contractors. Jason Young, Bill Wharem, Wayne Dorman. Report from the Preservation Trust of Vermont will be reviewed for the necessary repair work. We have not received any estimates for this work. Yvan Belleville will be removing any dead branches and trimming the trees at the Library. Craig has setup a link from the old Library website to our new and updated one.

ADJOURMENT

Motion to adjourn the meeting was by Suzanne, and seconded by Nancy.

Meeting adjourned at 6:52 pm.