



***Alice M. Ward Memorial Library Board of Trustees  
Minutes  
December 7, 2022***

**I. Open Meeting:**

The 12/07/22 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 4:11 pm.

**II. Attendees:**

Nancy Petro, Sharon Belleville, Kathy Smith, Gana Carr, Shellie Bresnahan, Sharon Ellingwood White, Ron King, and Izabel Malek

**III. Approval of Minutes from Previous Meeting:**

A motion was made by Kathy and seconded by Gana to approve the 11/08/22 AWML Trustee meeting minutes. The minutes were approved by a unanimous vote.

**IV. Additions/Deletions to Agenda:**

None

**V. General Public Comments:**

None

**VI. Building Maintenance/Concerns:**

Quotes are being obtained for a new furnace. Obtaining a quote for a pellet furnace was suggested in addition to gas and oil.

Windows drafty. Do storm windows need to be upgraded? Will need to inquire about what can be done and still maintain historical integrity. Sharon E-W to inquire with the Preservation Trust.

See the librarian's report for additional information regarding building matters.

**VII. Budget Review:**

Budget for 2022 to date reviewed. 2022 within full budget. Maintenance category is over by ~\$300. Fuel may go over.

2023 Budget discussed and greatly complete except for numbers needed from the town office for some specific items that are provided by the town clerk. Will be finalized at the next trustee meeting.

**VIII. Policy/Bylaw Review:**

Sharon is working on a policy for posting information on the sign by other entities.

**IX. Library Activity:**

See Librarian's report for information.

**X. Ongoing/Future Goals:**

**XI. Other Business:**

No other business. The purpose of the meeting was primarily 2023 budget work.

**XII. Adjournment:**

A motion was made by Sharon to adjourn the 12/07/2022 AWML Trustees meeting. The meeting adjourned at 6:15 pm.

**Next Meeting:** The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 4:00 pm on 01/04/2023