



***Alice M. Ward Memorial Library Board of Trustees
Minutes
September 1, 2021***

I. Open Meeting:

The 09/01/2021 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 5:33 pm by Nancy Petro.

II. Attendees:

Nancy Petro, Sharon Belleville, Shellie Bresnahan, Gana Carr, Suzanne Phinney, Sharon Ellingwood-White and Ronald King

III. Approval of Minutes from Previous Meeting:

A motion was made by Suzanne and seconded by Gana to approve the 8/9/21 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

IV. Additions/Deletions to Agenda:

None

V. General Public Comments:

None

VI. Building Maintenance/Concerns:

Painting in progress. A different color had been discussed for the room with the desk/children's books. The same color will be used in both large rooms. The wallpaper in the foyer will be removed and a darker shade of paint used there. Discussed replacing the dark colored banner that hangs inside the doors leading up to the historical society with a lighter colored curtain or drape.

New screen door color is more "cream" than the rest of the outside trim. Sharon will notify Sally Fishburn that we would like the paint to match the rest of the building trim before final payment for the project is made.

New air filtration units received and running. Seem to be working well and have the added benefit of providing some "white noise".

Quote for driveway repair and regravelling was accepted. Also includes clean up and placement of washed stone in front of the porch.

Snow removal was discussed. Sharon will check with Karen Conroy to see what the SAU is doing for there building. Maybe we can share or use the same person for shoveling out the sidewalk and the berms created by the snowplow passing.

Other information noted in monthly Librarian's Report

VII. Budget Review:

August 2021 budget reviewed. Running within/under budget to date.

A motion was made by Sharon B. and seconded by Nancy to approve the August budget report. Approved by unanimous vote.

VIII. Policy/Bylaw Review:

Discussed mask policy. Currently following the school policy and will make changes as necessary, as mandated by the State or Department of Libraries.

IX. Library Activity:

Library card forms were provided to the school to send home with students.

See Librarian's report for additional information and activities.

X. Ongoing/Future Goals:

Have interior front door changed to open the on the other side to match the storm door.

Discussed new carpeting as the next phase of necessary building maintenance/upkeep. Sharon will inquire as to what type of carpeting is used in the hospital as we need a durable, high traffic commercial carpet.

XI. Other Business:

None

XII. Adjournment:

The 9/1/2021 AWML Trustees meeting was adjourned at 6:45 pm.

Next Meeting: The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 5:30 pm on 10/06/2021.