

**ALICE M. WARD MEMORIAL LIBRARY BOARD OF TRUSTEE**

**MEETING MINUTES**  
**DATED 04/04/2016**

1. **CALL TO ORDER**

Meeting was called to order by Sharon at 5:45 P.M.

**ATTENDING**

Trustee's present were Sharon Belleville, Sue Gosselin,  
Craig Varley, Nancy Renaudette, Denise Carrier.

**APPROVAL OF MINUTES FROM LAST MEETING**

2. Minutes were approved by Sharon and seconded by Nancy.

**ADDITIONS/DELETIONS TO AGENDA**

Explanation of new additions, are noted in policy review and other business.

**BUILDING MAINTENANCE/CONCERNS**

The outside steps have been repaired by Norman Labrecque. Contractor estimates are still being submitted.

**BUDGET REVIEW**

3. Sharon requested, from Noreen, a copy of this month's report, but had not received it for our monthly meeting.

**POLICY/BYLAWS REVIEW**

Craig is working on the Whistleblower Policy for the Library.

**LIBRARY ACTIVITY (LIBRARIAN'S REPORT)**

The Librarian's report and activities were written and submitted by Craig. Craig please attach to the April minutes. Thank You.

**OTHER BUSINESS**

The necessary building maintenance is the major concern of the Library.

Craig has submitted the application for a grant from the Gloria Brooks Foundation. Craig will be contacting the Phone Company to see if there are ways to reduce our monthly bill. Sharon informed the Library Trustee's and Craig about the Revolving Loan Fund that the Town of Canaan has, this might be a available option. Sue will be talking with Steve Mason about a USDA loan, and will also contact the Community Bank in Derby, Vermont. Sharon will get in contact with the Granite Bank, in Colebrook New Hampshire. The election of officers was put on hold until next month. Craig explained the Virtual Reality Project and showed us how this works, very impressive. Craig will be on vacation from July 11<sup>th</sup> until August 16<sup>th</sup>.

**ADJOURNMENT**

Motion to adjourn the meeting was by Sharon, and seconded by Denise.  
Meeting adjourned at 6:35 PM.