



***Alice M. Ward Memorial Library Board of Trustees  
Minutes  
January 2, 2019***

**I. Open Meeting:**

The 01/02/19 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 5:30 pm by Katie.

**II. Attendees:**

Katie Sawicki, Nancy Petro, Nancy Renaudette Sharon Belleville, Gana Carr, Shellie Bresnahan, Craig Varley

**III. Approval of Minutes from Previous Meeting:**

A motion was made by Shellie and seconded by Sharon to approve the 12/05/18 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

**IV. Additions/Deletions to Agenda:**

None

**V. General Public Comments:**

None

**VI. Building Maintenance/Concerns:**

Progress on window restoration: about half of the windows are complete. Invoiced for \$7000. Preservation Trust will reimburse the payment from the grant.

A window was broken in the door. Craig has contacted Dan's Glass for repair (awaiting a return call).

Bathroom door- maybe replace with a better sealed/insulated door as bathroom is directly adjacent to library room with conference table. (privacy concern)

**VII. Budget Review:**

Budget reviewed, and preliminary budget discussed.

**VIII. Policy/Bylaw Review:**

No Policy Review this month

**IX. Library Activity:**

In just their second year the Alphabots LEGO robotics team place second in coding at a statewide competition, up from 17<sup>th</sup> last year. The team members were very encouraged by their improvement and the positive attention they received.

See Librarian's report for additional information.

**X. Ongoing/Future Goals:**

Open house on a TBD date to showcase the renovations to date and highlight upcoming programs.  
Increase participation in programs (esp. adult participation)

**XI. Other Business:**

Craig, Sharon and Katie attended a Selectboard meeting to express concerns/ideas about traffic flow and parking around the library and Fletcher Park.

A motion was made by Katie and seconded by Sharon to enter executive session at 6:45 pm for the purpose of conducting the librarian's annual performance review. Passed unanimously. Business was completed, and a motion was made by Katie and seconded by Shellie to exit executive session at 7:00 pm. Passed unanimously.

**XII. Adjournment:**

A motion was made by Katie to adjourn the 01/02/19 AWML Trustees meeting and seconded by Nancy P. Meeting adjourned at 7:05 pm.

**Next Meeting:** The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 5:30 pm on 02/06/19.

Note: March 4, 2019 – Canaan Town Meeting. There will be no AWML Trustee Meeting in March 2019.