Alice M. Ward Memorial Library Board of Trustees
Minutes
January 2, 2019

I. Open Meeting:
The 01/02/19 Alice M. Ward Memorial Library (AWML) Trustees meeting was opened at 5:30 pm by Katie.

II. Attendees:
Katie Sawicki, Nancy Petro, Nancy Renaudette, Sharon Belleville, Gana Carr, Shellie Bresnahan, Craig Varley

III. Approval of Minutes from Previous Meeting:
A motion was made by Shellie and seconded by Sharon to approve the 12/05/18 AWML Trustee meeting minutes. Minutes were approved by a unanimous vote.

IV. Additions/Deletions to Agenda:
None

V. General Public Comments:
None

VI. Building Maintenance/Concerns:
Progress on window restoration: about half of the windows are complete. Invoiced for $7000. Preservation Trust will reimburse the payment from the grant.

A window was broken in the door. Craig has contacted Dan’s Glass for repair (awaiting a return call).

Bathroom door- maybe replace with a better sealed/insulated door as bathroom is directly adjacent to library room with conference table. (privacy concern)

VII. Budget Review:
Budget reviewed, and preliminary budget discussed.

VIII. Policy/Bylaw Review:
No Policy Review this month
IX. **Library Activity:**
In just their second year the Alphabots LEGO robotics team place second in coding at a statewide competition, up from 17th last year. The team members were very encouraged by their improvement and the positive attention they received.

See Librarian’s report for additional information.

X. **Ongoing/Future Goals:**
Open house on a TBD date to showcase the renovations to date and highlight upcoming programs. Increase participation in programs (esp. adult participation)

XI. **Other Business:**
Craig, Sharon and Katie attended a Selectboard meeting to express concerns/ideas about traffic flow and parking around the library and Fletcher Park.

A motion was made by Katie and seconded by Sharon to enter executive session at 6:45 pm for the purpose of conducting the librarian’s annual performance review. Passed unanimously. Business was completed, and a motion was made by Katie and seconded by Shellie to exit executive session at 7:00 pm. Passed unanimously.

XII. **Adjournment:**
A motion was made by Katie to adjourn the 01/02/19 AWML Trustees meeting and seconded by Nancy P. Meeting adjourned at 7:05 pm.

**Next Meeting:** The next regular meeting of the Alice M. Ward Memorial Library Trustees will occur at 5:30 pm on 02/06/19.

Note: March 4, 2019 – Canaan Town Meeting. There will be no AWML Trustee Meeting in March 2019.