

Alice M. Ward Memorial Library Board of Trustees
Minutes
June 5, 2017

I. Call to Order

Meeting called to order by Sue Gosselin at 5:30pm.

II. Attendees

Katie Sawicki, Nancy Petro, Nancy Renaudette, Sharon Belleville, Sue Gosselin, Gana Carr, Craig Varley

III. Approval of Minutes from Previous Meeting

Sue made a motion to approve the minutes from the previous meeting. Seconded by Gana. Unanimously approved.

IV. Additions/Deletions to Agenda

None

V. Building Maintenance/Concerns

Painting was discussed. Still clapboard work to be done and window restoration. Will begin search process for a painter this summer with plans for a spring start. Sharon to contact Bob Lee to inquire as to who stained his house.

-Progress of current work

Porches complete. Some clapboard repair done. More clapboards to be replaced and the door on the side of the building facing the Rec Park to be sealed and a “dummy” door installed to maintain the visual appearance of historical use.

VI. Budget Review-

Budget reviewed. The trustees have questions regarding the “revenues”. Grants that show as budgeted (carry over from 2016) are not also showing in the actual column. This is money was received and should show as actual for use. Sue to check with Noreen.

VII. Policy/Bylaw Review

Computer/Internet policy was reviewed. Craig to make a few changes to the policy and bring to July meeting for final review and signatures.

VIII. Library Activity

See Librarian's Report

IX. Ongoing/Future Goals

Play group has become very busy. For summer Chris Lank has volunteered to come and manage play group a second day each week.

X. Other Business

Trustee's opened the box the "Musclewood" trees were received in. The trees are healthy and budding. Soil they are packed in is moist. Gana will contact Jane to ask her where she was thinking of planting. The trees apparently grow to a height of 30-40 feet at maturity.

Modem: The modem is old. Craig is looking into prices for a new modem with the capability of tracking internet usage. AWML Wi-Fi is "public" Wi-Fi and patrons often sit outside when the library is closed to use it. With a modem that can track we can better track and report internet usage.

Scott Murphy informed Sue that a new person has been hired and we may be able to schedule trustee training for fall.

XI. Adjournment

Meeting adjourned at 6:25pm by Sue Gosselin.