

**ALICE M. WARD MEMORIAL LIBRARY BOARD OF TRUSTEE**

**MEETING MINUTES**  
**DATED 05/02/2016**

1. **CALL TO ORDER**

Meeting was called to order by Nancy at 5:45 P.M.

**ATTENDING**

Trustee's present were Sharon Belleville, Sue Gosselin,  
Craig Varley, Nancy Renaudette.

**APPROVAL OF MINUTES FROM LAST MEETING**

2. Minutes were approved by Sharon and seconded by Nancy.

**ADDITIONS/DELETIONS TO AGENDA**

Explanation of new additions, are noted in policy review and other business.

**BUILDING MAINTENANCE/CONCERNS**

We are still waiting for estimates from contractor's. Sharon will call for  
any updates.

**BUDGET REVIEW**

3. We did not have a copy of the budget from Noreen to review.

**POLICY/BYLAW REVIEW**

Craig is working on the Whistleblower Policy for the Library.

**LIBRARIAN'S REPORT**

The Librarian's report and activities were written and submitted by Craig.  
Craig please attach to the May minutes. Thank You.

**OTHER BUSINESS**

Craig informed us that we probably will not hear on the Gladys Brooks  
grant until sometime in June. The trustee's will be meeting with the town on  
May 10<sup>th</sup> at 8:00 AM regarding the town revolving loan. The election of officers  
is still on hold, until all trustee's are present. Craig is still talking with the phone  
company to find ways to reduce our monthly bill. Craig informed the trustee's  
that he has given his notice at the Canaan School, his term ends on June 30<sup>th</sup>.  
He will be filling in part time at the Alice Ward Library.

**ADJOURNMENT**

Motion to adjourn the meeting was by Sharon, and seconded by Nancy.  
Meeting adjourned at 6:12 PM.