

ALICE M. WARD MEMORIAL LIBRARY BOARD OF TRUSTEE

MEETING MINUTES

DATED 9/9/2015

CALL TO ORDER

Meeting was called to order by Sharon at 6:00 pm.

ATTENDING

Trustee's present were Sharon Belleville, Suzanne Phinney, Sue Gosselin, Craig Varley.

APPROVAL OF MINUTES FROM LAST MEETING

Minutes were approved by Sharon, and seconded by Suzanne.

ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

BUILDING MAINTENANCE/CONCERNS

The new furnace work has been completed. The shingles have been purchased for the roof, and Sharon will call Chris Mailloux to inform the Library of his initial start date. The Town of Canaan will handle the removal of debris.

BUDGET REVIEW

Sharon distributed copies of the budget from the town. Trustee's and Craig reviewed and verified.

POLICY/BYLAWS REVIEW

Decided to review this fall.

LIBRARY ACTIVITY (LIBRARIAN'S REPORT)

September activities were written and submitted by Craig.

Craig please attach to the September minutes. Thank You.

ONGOING FUTURE GOALS

On September 28th the Vermont Health Connect will be holding a session at the Library from 5 – 6:30 pm on Health Insurance. Public will be invited.

Craig will add the Alice M. Ward Memorial Library, to Front Porch Forum.

Craig will look at Grants that are available to help maintain the Library needs.

There was still some discussion of having a Friends of Library held once or twice a year.

OTHER BUSINESS

Craig will be putting a ad in the News and Sentinel, for a high school Junior or Senior, to help at the library on Saturday.

Craig will delete the old Alice M. Ward Memorial website. A new one is now available.

Craig will change the monthly minutes on-line to a pdf. File.

ADJOURNMENT

Motion to adjourn the meeting was by Suzanne, and seconded by Sharon. Meeting adjourned at 7:10 pm.