

Alice M. Ward Memorial Library Board of Trustees
Minutes
November 7, 2016

I. Call to Order

Meeting was called to order at 5:30pm by Sue Gosselin

II. Attendees

Sue Gosselin, Sharon Belleville, Nancy Petro, Denise Carrier, Nancy Renaudette, Katie Sawicki, Craig Varley

III. Approval of Minutes from Previous Meeting

Sue made a motion to approve the minutes of the previous meeting and Denise seconded. Approved unanimously.

IV. Additions/Deletions to Agenda

V. Building Maintenance/Concerns:

There is a question as to whether the door on the Rec Park side of the building that is unused and in disrepair can be removed and clapboards put in to match the side of the building. Door goes into the storage room and is blocked off on the inside. Craig to call Lisa Ryan to inquire as to if we can do this change to the exterior of the building.

One of the the porch pillars is rotted- unrepairable. Need to find a resource. Maybe Lisa Ryan would have a lead on this as well.

-Progress of current work:

Cupola is stabilized. Front porch has been removed and clapboard repairs are in progress. Waiting on Brian Dorman and Claude Houle to come do the excavation, drainage and foundation work.

VI. Budget Review:

Budget review was begun. There is a large overage in one area. Craig is certain that is due to debits being taken from incorrect categories. He will pull invoices and compare so that we can request reallocation in the books.

VII. Policy/Bylaw Review:

Use of Facilities policy reviewed. Craig to make edits suggested by trustees. Katie made a motion to approve with changes. Nancy P. seconded. Unanimously approved.

VIII. Library Activity:

See Librarians Report

IX. Ongoing/Future Goals:

Discussed fundraising/revenue producing projects. Sue suggested maybe gingerbread houses.

X. Other Business:

A thank you card was signed by all for Rita Lee for painting the bathroom.

Robert Lee questioned whether we could use stain rather than paint on the building- states it would last longer. We would have to investigate if this would be acceptable and in line with the buildings historical status. He also thinks the trees out front should be removed. The trees were looked at last fall and are healthy. Some lower limbs were removed and trimming done at that time. Mr. Lee also stated that he does not like the parking situation here. We did not discuss as this is a town matter.

XI. Adjournment:

Sharon called for adjournment at 6:45pm. Sue seconded.

Next meeting: December 5, 2016 at 5:30pm.